

Parish of the Holy Eucharist
Holy Martyrs, Sacred Heart, St. Gregory, St. Jude
266 Foreside Road, Falmouth, ME 04105
Telephone: 207-847-6890 Email: POTHE@portlanddiocese.org

POTHE Pastoral Council Meeting Minutes (June 4, 2020)

TYPE OF MEETING	Pastoral Council Meeting
CHAIRPERSON	Sharon Leskanic
NOTE TAKER	Kristine Rogers
ATTENDEES	Present: John, Kristine, Danielle, Deacon Dennis, Jonathan, Fr. Peter, Sharon, Tom, Pauline, Arturo, Ken, Fr. Phil. Absent: Amy, Sarah

Note: Meeting held via ZOOM and ran smoothly with minimal technical difficulties.

Welcome and Agenda Approval

Mission Statement Reading

Gospel Reading and Reflection: John 3: 16-18 - "The Solemnity of the Most Holy Trinity".

May Meeting Minutes: Danielle moved to approve and Deacon seconded. Unanimous approval.

Updates from Fr. Phil:

- Opening of Masses (Holy Martyrs only) week of 6/1/20 has gone well. Fewer people than expected have expressed the desire to return to Mass. Many are Church-specific and waiting for their own church. Diocesan protocols being followed. First weekend Mass at HM 6/6-6/7. Cleaning currently being done by janitors, but that will change.
- Expect to have 2 weeks of masses at HM, and then open other 3 churches. May not have all 10 weekend masses right away.
- Staff are doing well: most are still working from home
- Finances: Ok. Bishops appeal 62% of goal with 5% of parish participating.

- Communication: Realizing we need a project undertaken to correct parish members' names, addresses and phone numbers for our master list. Many are incorrect. Mass mailing is labor intensive but may be only way to reach many with important updates.

Feedback from Council Members & Parishioners to Fr. Phil:

- People are finding mask wearing difficult.
- Many are holding back to "see how all of this will work"
- Some people say they have signed up for Flock Notes but don't get it.
- Wide appreciation of Parish communication and Priest's efforts on Mass.
- Great appreciation for Chaplains at Maine Med & Mercy during this time!
- Mass registrants should be cross referenced to master list as a start to contacts update.
- WeShare: Recommend revisiting due to no collections during COVID. Fr Phil states there will be a Diocesan effort to promote WeShare signup.
- What are the parameters for cleaning after Mass & who is responsible? Per Fr Phil, currently janitor cleaning, but will be looking to train volunteers in the future.

Review of 2020-2021 Annual Budget: Fr Phil reviewed core principles, etc. per Melissa B's outline. Budget was approved by Finance Council. Key points of discussion:

- 2.6% budget increase (Insurance, Benefits, & 2nd part time maintenance person for cleaning).
- Trading out some expenses for others. For example: reduced hosts/wine increased cleaning supplies.
- Deferring of wage increases and staffing to keep expenses down.
- Generous Parish. Opportunity to make more personal requests to people who have and have not given in the past to meet Parish needs. Using this as an opportunity for Stewardship. Call to have people support what is needed in parish.
- We have an opportunity to show leadership in the Diocese. Where do we want to grow? What do we want our legacy to be?
- Audio Visual Technology: There are no funds in the budget for upgrades. The Council will have further discussion regarding next steps related to recommending the appropriate items. Is Live Streaming possible at other churches? Are split screens an option? What is available in terms of technology to meet the needs of our Parish regarding AV equipment? Recommend a technology volunteer.
- Fr Phil indicates Capital Campaign in fall with theme of Accessibility. AV upgrades are part of this.

- Budget is guideline. Include a footnote at the bottom of the budget indicating that the numbers could change mid-year due to COVID and impact.
- Sharon made move for approval of POTHE Budget 2020-2021. Unanimously approved by Pastoral Council.

Sharon: Update:

- Discussed terms of Parish Council members and makeup. Ken & Pauline term out. Reviewed process. Recommendations come from Council and Fr Phil makes the decision.
- Sharon requests 2-3 recommendations for nominations for September. Submit to Sharon (AI)
- What are some of the things we can do as a Parish Council to engage people in our Parish as we return to traditional parish life in Fall 2020? (AI)
- Sharon (Chair) and Danielle (Vice Chair) 1 year terms end June 30. Renomination or new nominee for their positions by Fr Phil.

Final thoughts by Fr. Phil. Please consider these questions between now and the September meeting:

- Fr Phil is approaching 1 year at POTHE. His style with respect to council is one of getting feedback (from Parish) and taking appropriate action, rather than reporting out. Views we are still in formation. Thoughts?
- What do I hope to see by being a part of Parish Council? What is my skill? How can I help build the vision?
- Partners: God has placed each of us here for a reason. How do I see myself and my ability to contribute?
- Contact Fr Phil if you would like to discuss.

Closing Prayer: Fr Peter. From the June 1 Op Ed in America Magazine (Jesuit): Quote: "To Fight Racism, hunger for it like we hunger for the Eucharist". Prayer read.

Next meeting: September 3, 2020

Holy Martyrs Church
266 Foreside Road
Falmouth, ME 04105

Sacred Heart Church
326 Main Street
Yarmouth, ME 04096

St. Gregory Church
24 North Raymond Rd
Gray, ME 04039

St. Jude Church
134 Main Street
Freeport, ME 04032